



Washington County Master Gardener™ Association

OMGA Representative

Advisor: Previous OMGA Representative

Directly responsible to: Executive Board

Purpose: to represent Washington County Chapter with OMGA; to keep Washington County MG Chapter/Board apprised of OMGA activities

Benefits of the position: meeting MGs from all over Oregon

Major duties:

- Participate in monthly Chapter and Board meetings
- Assist in conducting day to day Chapter business
- Participate as a voting member of the Executive Board
- Attend quarterly OMGA meetings
- Attend Mini-College
- Serve as WCMGA point of contact for OMGA
- Keep President and Executive Board informed about OMGA activities
- Prepare/present Chapter activities reports at OMGA meetings
- Send List of OMGA Board and contact information by end of calendar year, following board election.
- Coordinate Chapter activities as they relate to OMGA and Mini-College, including:
 - Search for Excellence
 - Chapter Project Displays, Chapter Scholarships, Door prizes
 - Enlisting volunteers to help with Mini-College

Skills needed: diplomacy, organizational, persuasive, speaking

Term: 2 years

Time involved: 4 hours a month for Board and Chapter meetings; 3 Saturdays a year for OMGA meetings; 3 1/2 days in July for Mini-College

Training: completion of Oregon Master Gardener training; previous experience with Chapter functions and activities

Budget: To be prepared/presented during the regular budget preparation cycle

Support (Chapter and/or Extension Office privileges): Copying; postage to be reimbursed through Chapter funds.

Revised 1/2023