

WCMGA Volunteer Accessibility and Inclusivity Assessment

As much of the following information should be provided to potential volunteers as early as possible. If not available when making the initial call for volunteers, please be ready to provide your volunteers with this information upon request, and in ongoing communications as soon as it is available so that they can determine whether or not a volunteer opportunity suits their individual situation. Please be adaptable if volunteers request additional information or accommodations so that we all have fulfilling and enjoyable experiences volunteering with WCMGA.

Accessibility/Inclusivity Item	Have you addressed this item? Y, N, N/A	Steps to take:
Is this an in-person event or can it be done at the volunteer's home?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
If in-person, is there designated parking at the location? Is there a fee? Is there designated accessible parking? Is public transportation available? Are bicycle racks available? Is the event close-by to these options?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Is the event indoors or outdoors?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
If outdoors, will there be shade or raincover provided?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Will there be seating provided?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Are restrooms located on-site or nearby? Are they accessible? All-gender? Flush toilets? Are hand-washing stations available?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Is there a volunteer break-room or designated volunteer break area? Are food & water available or provided?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	

Accessibility/Inclusivity Item	Have you Addressed This item? Y, N, N/A	Steps to take:
Will this opportunity involve interacting with the public? (Adults &/or Children) In-person? By phone? Online?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Are extra forms required to participate? (i.e. youth safety form, school volunteer forms, background check, etc.)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Is volunteer expected to assist in physical activities such as setting up tables or canopies, pulling carts, lifting over ten pounds, etc.?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Is volunteer expected to use their own vehicle to transport MG items or materials?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Is volunteer expected to use their own mobile phone for things like looking up information, cashiering, etc.? If so, will wi-fi be provided or will volunteer need to use their own data?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Will extra training be required outside of volunteer event? (In-person, Zoom, on-line reading or video information) Is special knowledge required to serve in this opportunity? (Languages other than English, advanced horticultural knowledge, experience working with children, etc.)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Will volunteers receive “Program” or “Partner” hours for their time?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	

