



Washington County Master Gardener™ Association

April 12, 2024 Board Meeting Minutes at Extension Office

Attendees: Lisa Barnhart, Marilyn Berti, Deb Hansen, Mary Hewitt, Steve Kister, Dan McDonald, Harriet Ottaviano, Hope Preston, Sue Ryburn, Terry Wagner.

Absent:

Guest(s):

Meeting called to order: at 9 am by Hope Preston, President

TOPIC: PRESENTER(s)	DISCUSSION	ACTION/DECISION
BOARD REPORTS		
<i>Chapter Relations</i>	Terri Wagner was nominated Master Gardener of The Year: Behind the Scenes, County and State levels.	The Board Approved, these nominees for State and County level awards.
	Larina Hoffbeck was nominated Master Gardener of The Year, County and State levels. Robin Carpenter was nominated for the May MG of Note- for her leadership on the <i>Dark Sky</i> project.	Sue will prepare Larina's application and Hope will write up the application for Terri. Sue will also write up a nomination for Robin.
<i>Treasurer</i>	Liberty Mutual submitted an additional invoice to include more coverage. Little spending from gardens at this point, things are on track.	
Dan McDonald for Connie Kirby	Little revenue to report at this time.	
<i>Programs</i> <i>Marilyn Berti</i>	Thoughts about Aloha Farmers Market 2-7 pm: will not support due to afternoon heat. Participating in NAMI tabling event on April 22 nd . See report below Document 1.	
<i>Communications</i> Steve Kister	Effective success with Chapter Chat.	
<i>Fundraising</i> Lisa Barnhart	<u>GardenFest 2024</u> On track for budget but much too early to project Education programs, assets, supplies, logistics, well in hand. Last remaining tasks are finishing the plants and organizing the Plant Taxi program if possible.	
	<u>JYT</u>	

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	<p>Finalizing the spending on this grant and closing out by end of May. Talk to Sue with any questions.</p> <p><u>Donation of Large Planter</u> Dan has offered a large planter to consider for a fundraising activity (raffle tickets, give-away, guess how many, etc). Dan will send us a photo for us to further consider.</p>	
<p><i>Publicity</i> Harriet Ottaviano</p>	<p>May publicity is submitted. Fliers for Gardenfest are out. Fliers for June OpenGardens will go out soon, after Gardenfest. Interested in submitting articles for a contact regarding the Dark Sky project in our gardens. OMSI Science Pub scheduled for downtown Hillsboro which may be an opportunity for WCMGA publicity?</p>	
<p><i>Business Operations</i> Don McDonald</p>	<p>Dan, Connie, and Lisa completed the audit. Proposed change to a standing rule: Regarding Exceeding Budget Line-Items. Members of the budget team created a proposal to adjust standing rules regarding reporting spending in excess of budget. “Hold budget at the category - limit” Balance adjustments among the line item limits within the category. This proposal will need to be approved by membership at a chapter meeting. Lisa asks if line items are appropriately and aligned in a useful way. Perhaps review this at budget planning for 2025.</p>	<p>Board approved: Change Standing Rules # 5 , to substitute the category limit for the line limit At the May chapter meeting Hope will present a vote to membership regarding this motion.</p>
<p><i>Vice President</i> Sue Ryburn</p>	<p>During summer will create a committee in August for recruiting for 2025 board.</p>	
<p><i>OMGA</i> Deb Hansesn</p>	<p>Reminder to submit “Send a Friend” Recommendations for scholarships to 2024 Joy of Gardening Conference. OMGA has asked chapters about creating “Spirit Sticks” and if 2025 will be in person or virtual.</p>	
<p>OLD BUSINESS Annual award nominations; Volunteer Opportunity FIE April 21 Bank Change November Chapter Mt.</p>	<p>Completed during Chapter Relations report The event is staffed by volunteers who are prepared to meet the new volunteer interns and introduce them to volunteer opportunities.</p> <p>Bank transition will be completed. During the 2nd quarter WCMGA will open an <i>On Point</i> savings account. Will receive 2 credit cards. Refer to Document 2.</p> <p>November chapter meeting will occur on November 12th. The speaker has been contacted and confirmed the change to November 12th.</p>	

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“Joy of Gardening “Silent Auction	Arrangements to support the auction are being made.	

Meeting adjourned: 11 am

Next Board Meeting May 10th, 2024 at Extension Office, 9 am.

Next Chapter Program & Meeting May 7th “Gardening Education With Food Hero” Leann Locher, Speaker.

Respectfully submitted by: Mary Hewitt, Recording Secretary

Approved by: Hope Preston WCMGA Chapter President April 17th, 2024



Washington County Master Gardener™ Association

Board Meeting Date Minutes

DOCUMENT 1

WCMGA Program Director Update, April 11, 2024

1. **Monthly Speaker Committee:**

The April Chapter Meeting webinar attendance: 82 adults for Darren Morgan’s presentation: **The Vegetable Underground: A Guide to Growing Root Crops** including 47 MGs who stayed for the chapter meeting.

2. **Chapter Gardens:** Have implemented their new night light monitors for the Dark Sky project, are spending down the JYT grant funds, and preparing for their family friendly Saturday Open Garden and Garden Fair events in June. And a group of MGs from the Central Gorge MGA attending the Perennials IGS class at PCC RC on 6/15 plan to tour both gardens that day as well.

3. **Community Collaboration, Education and Outreach:**

- The **Home Plate** team has resumed training sessions with youth at Home Plate.
- **Grow 1 Give 1:** Peppers and tomato seeds are up and growing. The project is setting up six delivery sites for mid -May through early June.
- **Hortlandia 2024:** MGs staffed the Friday evening and Saturday event making 103 contacts over the event which had a total attendance of ___(TBD)_____.
- **OSU Extension's Grow This** seed distribution package for WCMGA arrived in late March and will be offered at multiple events this spring and summer, including the Volunteer Opportunities Fair on 4/21, G1-G1, the Garden Fair, Farmers Markets, and community events, etc.

4. **Chapter Program Operations:**

- **Chapter Activity Tracking:** The new tracking system is working well. No need to remind folks to submit their counts.
- **The MG 2024 Volunteer Opportunities** list has been updated on the chapter's members portal of the website.
- **Chapter public facing presentations:** Susan Albright has sent out a master template for presentations including a couple of opening slides on OSU Ext and the MG program that we'll also need printed up for outdoor presentations.
- **OSU Extension Metro MG 2024 Volunteer Activity Proposal** is now available for chapter activity leads to use for proposed new activities.
[2024 OSU Extension Master Gardener™ Volunteer Activity Proposal](#). The report form is not yet accessible.

5. **New opportunities:**

- **Tualatin Soil and Water Conservation District's education specialist, Adriana Lovell** met briefly with Marilyn and Srijana Shrestha to see the Extension Education Services office and provide copies of a new brochure about the Oregon White Oak,
- **National Alliance on Mental Illness of Washington County (NAMI)** - MGs will provide a provide a Let's Talk Plants table with seeds and planting activity on April 22 with a focus on container gardening, vegetables and pollinators.
- **Soil pH testing** is being explored as an additional outreach tool and public service. Minoo Sweet, a chemist before she became a MG, is looking into recommended methods and testing the meter purchased pre COVID.
- **Food Hero materials:** We have printed culturally specific recipes from the Food Hero website for periodic posting near growing ingredients in the Learning Garden. Food Hero crop specific growing tips pages will also be laminated for similar use. Maureen Quinn of OSU Extension's Food Hero program has allowed WCMGA to print off 300 copies of FH materials for outreach and education activities in Washington County using the Food Hero printing number. And, Leann Locher, of MG and Food Hero, will be our May monthly chapter meeting speaker.

- The Metro Program office will list the **Hillsboro Pride Party** MG Booth in Cervis for MG sign up if the opportunity is approved so it will be a Metro Program offering.
- **Washington County 2024 Farmers Markets** arrangements are still in planning. Beaverton and Cedar Mill Markets are on, likely either weekly or every other week. No decision has been reached yet on Hillsboro or Aloha Markets.

DOCUMENT 2

To be attached to the April 12, 2024 WCMGA Board Meeting minutes:
Hope Preston, President

Motion to approve getting two credit cards from OnPoint Credit Union –
Treasurer \$10,000 credit limit
Business Manager \$10,000 credit limit

Unanimously approved by the board by email vote April 5, 2024