



Washington County Master Gardener™ Association

Minutes of June 14, 2024 Board Meeting

Attendees: Marilyn Berti, Deb Hansen, Mary Hewitt, Connie Kirby, Steve Kister, Dan McDonald, Harriet Ottaviano, Sue Ryburn, Terry Wagner

Absent: Lisa Barnhart, Hope Preston

Meeting called to order: By Sue Ryburn, Vice President at 9 am at Washington County Extension Office

TOPIC: PRESENTER(s)	DISCUSSION	ACTION/DECISION
REPORTS Chapter Relations <i>Terry Wagner</i>	<p>The Board discussed awarding recognition of Master Gardeners for <i>Master Gardener of Note</i> for the months of July and September. Nominees for July are: Pat Simmons and Jennifer Legault. Lisa Hansen and Jennifer Rosenquist are nominated for the month of September.</p> <p>Lisa Barnhart is the nominee for 2024 Master Gardener <i>Special Acts, Making a Difference</i>.</p> <p><u>Fall Social:</u> Will be held at the Learning Garden on September 21st from 4 to 7 pm.</p>	<p>The Board voted to confirm these nominations.</p> <p>Terry will contact the planning committee.</p>
Treasurer <i>Connie Kirby</i>	<p><u>Accounts transfer</u> from Wells Fargo to On Point is underway as remaining outstanding checks continue to be cleared.</p> <p><u>Budget Report:</u> Total assets are 91K; the Juan Young Trust grants are completed.</p> <p><u>Budget Planning;</u> Connie in earlier e mail shared the timeline of the planning process for the 2025 WCMGA Budget. Tentative dates for first meetings of the budget planning committee are the weeks of August 9th and August 16th.</p> <p><u>Records Retention:</u> Connie compared the WCMGA policy with that of OMGA. The WCMGA policy mostly relies on paper records while the OMGA relies More on digital records and cloud storage. This review by Connie also considers the legal requirements of the IRS and State of Oregon. Marilyn Turner, will be asked to join Connie and Dan in forming an ad hoc committee regarding records retention.</p>	<p>Motion by Connie to form a committee reviewing the records retention policy, was seconded by Dan McDonald and passed by the Board.</p>
Programs <i>Marilyn Berti</i>	<p>Marilyn reported the attendance of the June Chapter presentation and meeting: 47 attended the speaker's presentation and 31 stayed for the member's meeting.</p> <p><u>Program activities status:</u> Grow1Give1: all events completed; Open Garden held on June 1st; Learning Garden Fair to be held on June 29th</p>	

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	Interns and community volunteers have reported to gardens. Tables at Farmers Markets are staffed, with Hillsboro recently added.	
Communications <i>Steve Kister</i>	More people are added to the e mail list to receive <i>Chapter Chat</i> .	
Fundraising <i>Lisa Barnhart</i>	No report	
Publicity <i>Harriet Ottaviano</i>	Summer publicity completed.	
Business Manager <i>Dan McDonald</i>	No report	
VicePresident Sue Ryburn	Some Board positions are open for 2025.	Sue will report at August meeting.
OMGA <i>Deb Hansen</i>	OMGA is studying development of new models for recertification. Multnomah County MGA is considering addition of more community volunteers due to the high interest (3000 on waiting list) of MG program.	
OLD BUSINESS	None	
NEW BUSINESS	<p>Grow 1Give 1 Update: In 2024, 879 plants were donated, there were 915 contacts,1712 seed packets distributed, 420 grow bags and 299 fertilizer packets donated.</p> <p><u>DEI:</u> Report on recent meeting- Suggestions to develop a process to resolve concerns; communicate knowledge to MG’s of how to become involved with the DEI group within WCMGA; always include Spanish language resources in tabling events and public contacts.</p> <p>Leslie Madsen, <u>Statewide Master Gardener Program Manager</u>, Visit to Tri County chapters will be August 5,6, and 7.</p> <p><u>Ed Garden Open Garden Event on June 1st-</u> Reports made for number of visitors and contacts. Participation from community partners was strong.</p>	

Meeting adjourned: 11 am

Next Board Meeting August 9th, at 9 am, Extension Office
Next Chapter Program & Meeting September 3rd at 7pm via Zoom

Respectfully submitted by: Mary Hewitt, Recording Secretary

Approved by: WCMGA Chapter President (date)



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