



Washington County Master Gardener™ Association

Minutes of June 13th, 2025 Board Meeting

Meeting called to order: 9 am by Hope Preston, President, at the Washington County Extension Office.

Attending Members: Lisa Barnhart, Stephanie Engle, Deb Hansen, Mary Hewitt, Connie Kirby, Steve Kister, Harriet Ottaviano, Hope Preston, Tera Ramsey, Terry Wagner.

Absent: Larina Hoffbeck

Guest: Gaby Bermudez

Gaby is managing OneDrive and WCMGA g-mail, having assumed those responsibilities from Fran Beebe.

Hope introduced Gaby and welcomed her to the meeting. Gaby led a discussion regarding password management for OneDrive, and information of “best practices” regarding OneDrive and WCMGA g-mail. The Records Retention group will coordinate their work with Gaby.

BOARD REPORTS

Chapter Relations/ Terry Wagner

- Terry announced that September 13th will be a tentative date for the WCMGA Fall Member Social. To be held at the Ed Garden from 1-3pm.
- After discussion, it was determined that the current inventory of WCMGA tablecloths is sufficient.
- The September award of MG of the month will be discussed at the August Board meeting. Terry will send Board Members A list of awards given during 2023,2024 and 2025.

Treasurer/ Connie Kirby

Connie Kirby announced that the budgeting cycle for 2026 has begun. Board members and program leads should submit budget requests by July 26th. The Budget Committee will meet. Dan McDonald was named as the Board choice for the At-Large member of the Budget Committee

Programs/Larina Hoffbeck - Larina will give a report at the August meeting.

Communications/Steve Kister- Steve gave reports regarding *Mail Chimp* and the distribution of *Chapter Chat*. There are 259 contacts, who also receive chapter meeting agenda from Hope. This list extends beyond WCMGA members.

Fundraising/ Lisa Barnhart-

- Net earnings in general, and those specifically from GardenFest are above 2025 projections.
- A report is forthcoming that will address a survey from volunteers in general, and specifically those volunteers involved in propagation. Topics will include the workload generated by GardenFest.
- There will not be a “clearance sale” for GardenFest in 2026.

- A fundraising activity involving Dutch Bros. Coffee is proposed.
- Lisa received a request to pay for copies at Extension, that were made for GardenFest. Recordkeeping of copier use by activity, and program leads was discussed.

Publicity/Harriet Ottaviano-

- Harriet reminded all to post publicity about Open Garden and GardenFair on personal social media sites.
- The Learning Garden brochure has been sent out for printing. Revisions to the Chapter brochure will begin in the fall.

Business/ Stephanie Engle- No new reports.

Vice President/ Tera Ramsey- Tera shared her presentation on the “Status of the 2023-25 Strategic Plan”.

OMGA/Deb Hansen- Deb reported that the OMGA website is being revised.

- OMGA would like to create a rotating slide show of OMGA Demonstration Gardens.
- It is anticipated that Josephine County MGA will be funded by next year..
- OMGA requests chapters to use *Quickbooks*.
- Discussion continues regarding the development of a system for addressing disruptive MG members.

TOPIC FOR DISCUSSION- Status of 2023-2025 “Strategic Plan”

Tera presented a Power Point report and led the discussion. She will also send the Power Point to the Board Members.

Discussion points included:

- Whether an update is considered necessary
- Revise the wording regarding fundraising to be more specific
- Allocate more WCMGA funds to community outreach
- Discuss the mission statement
- Discuss role of membership in developing budget and providing other input

Discussion to be continued at the August 8th Board meeting.

Meeting adjourned at 11 am.

Respectfully submitted by Mary Hewitt, WCMGA Recording Secretary

Approved by: Hope Preston, WCMGA Chapter President

